

## Cohort 14 – Thames Valley Practitioner Development Scheme Timetable 2024

| Facilitator Led | NHS England WT&E Led | Learning & Development |
|-----------------|----------------------|------------------------|
| Deadlines       | Assessments          | Reviews                |

| Programme   | Date  |
|---|---|
| Introduction Meeting for line Manager and Practitioners (Q&A) 14:00 – 15:00 | 9 <sup>th</sup> January 2024                              |
| Cohort 2024 Induction (10:00 – 15:00) In person Event                       | 18th January 2024   |
| Faculty of Public Health (FPH) Masterclass 1 (09:30-12:30)                  | 25 <sup>th</sup> January 2024                             |
| FPH Masterclass 2 (09:30 – 12:30)   | 8 <sup>th</sup> February 2024                             |
| FPH Masterclass 3 (09:30 – 12:30)   | 22 <sup>nd</sup> February 2024                            |
| FPH Masterclass 4 (09:30 – 12:30)   | 29 <sup>th</sup> February 2024                            |
| Portfolio Development Group 1   | 5 <sup>th</sup> March 2025                                |
| FPH Masterclass 5 (09:30 – 12:30)   | 12 <sup>th</sup> March 2024                               |
| Practitioner Forum & E-portfolio Training (1 hour) 10:00 – 11:00            | 27th March 2024   |
| Draft of C1 to be submitted to Facilitator                                  | 16 <sup>th</sup> April 2024                               |
| Portfolio Development Group 2   | 24 <sup>th</sup> April 2024                               |
| <b>DEADLINE:</b> Submit Commentary 1 for Assessment                         | 13 <sup>th</sup> May 2024                                 |
| Assessment of Commentary 1  | 13 <sup>th</sup> – 27 <sup>th</sup> May 2024              |
| MECC Training (09:30 – 12:30)   | 22 <sup>nd</sup> May 2024                                 |
| Submission of Paperwork for Interim Review                                  | 13 <sup>th</sup> June 2024                                |
| Practitioner Interim Review   | 27 <sup>th</sup> June 2024                                |
| Draft of C2 to be submitted to Facilitator                                  | 30 <sup>th</sup> June 2024                                |
| Portfolio Development Group 3   | 11 <sup>th</sup> July 2024                                |
| Deadline for submitting Commentary 1 Clarifications                         | By 12 <sup>th</sup> July 2024                             |
| Assessment of Clarifications  | 12 <sup>th</sup> July – 26 <sup>th</sup> July 2024        |
| <b>DEADLINE:</b> Submit Commentary 2 for Assessment                         | 12th August 2024  |
| Assessment of Commentary 2  | 13 <sup>th</sup> August – 9 <sup>th</sup> September 2024  |
| Practitioner Interim Review (follow-up if required) 09:30 – 12:30           | 18th September 2024                                       |
| Draft of C3 to be submitted to Facilitator                                  | 2 <sup>nd</sup> October 2024                              |
| Portfolio Development Group 4 (In person) 09:30 – 15:15                     | 10 <sup>th</sup> October 2024                             |
| Deadline for submitting Commentary 2 Clarifications                         | By 24 <sup>th</sup> September 2024                        |
| Assessment of Clarifications  | 24 <sup>th</sup> September – 9 <sup>th</sup> October 2024 |
| <b>DEADLINE:</b> Submit Commentary 3 for Assessment                         | 31 <sup>st</sup> October                                  |
| Assessment of Commentary 3  | 1st November – 15th November 2024                         |
| Deadline for submitting Commentary 3 Clarifications                         | By 2 <sup>nd</sup> December 2024                          |
| Assessment of Clarifications  | 2 <sup>nd</sup> December – 7 <sup>th</sup> December 2024  |



| Assessment of Supporting Documentation | 9th December – 12th December 2024 |
|--|-----------------------------------|
| DEADLINE: Completed portfolio          | 16 <sup>th</sup> December 2024    |
| Verification                           | 19th December – 15th January 2025 |
| Verification Panel                     | 5 <sup>th</sup> February 2025     |
| UKPHR Approvals Committee              | TBC                               |